



Atal Bihari Vajpayee Government Degree College Sunni

Distt. Shimla 171301 (HP)



Prospectus
2025

- » ARTS
- » SCIENCE
- » COMMERCE



*“Education is the most powerful weapon
which you can use to change the world”*

— Nelson Mandela

Welcome to Atal Bihari Vajpayee Govt. College Sunni,

Your power to choose the direction of your life allows you to reinvent yourself, to change your future, and to powerfully influence the rest.

Our institution stands tall with pride satisfaction in all its endeavors. A warm welcome to this temple of wisdom and values. We stand committed and continue to strive in pursuit of excellence. The scenic and serene college campus provides an environment that is conducive to the personal and intellectual growth of a student. The college aims to impart student-centric education and empower them to fulfil their academic and professional passions in an environment that is vibrant and inclusive. With a blend of curricular, co-curricular and value added activities every student is encouraged to explore his or her potential.

Contemporary time is fast emerging, and evolving and is being driven by an astonishing pace of developments in technology and management encompassing all sectors. With these rapidly changing facets, it becomes imperative to blend a strong value system with a knowledge-centric approach. Thus, ABVGDC Sunni plays a vital role in enriching the student community thereby contributing to a better society and brighter future for all stakeholders.

Our institution embraces innovative strategies with a multidimensional approach to generate leaders and not just mere professional, who can bring about meaningful change at every level. Our sole aim is to teach, learn, interact, nurture and equip the students to be responsible citizens.

I invite you to explore our prospectus and visit our campus to see firsthand the opportunities that await you. We look forward to welcoming you to our college community where we believes that together we can achieve remarkable things.

(Prof. Anjali Chauhan)
Principal
ABVGDC, Sunni



Vision

The vision of the college is “**To transform society through knowledge, capabilities, ethics, truth, inclusiveness, creativity and excellence by providing quality higher education**”. The college is committed to the holistic development of its students by making them academically excellent, professionally skilled, mentally strong and socially responsible citizens so that they become contributors to society as well as lead a better and capable life.



Mission

The mission of the college is to prepare students as sensitive, objective, value-oriented, productive human beings who can contribute to the society. To make the college a Centre of excellence that brings out student's total personality emphasizing ethical values and growing challenges of the diverse social needs of the state as well as of the nation. The mission of the college is to help the students to acquire comprehensive competitive skills, develop ethical values and concerns for environment.

ONLINE ADMISSION SCHEDULE FOR 2025-26

(As notified by the Govt.)

Submission of Online Admission Forms (BA/B.Com./B.Sc./1st, 2nd and 3rd Year)	Starts From 01st June to 19th June, 2025
Pre-Admission counseling of Students	Starts From 13th June to 19th June, 2025
Display of 1st Merit list (UG 1 st Year Student)	On 24th June, 2025 upto 05:00 PM
Fee to be deposited	From 21st June 2025 to 23rd June, 2025
Display of Second Merit List	On 24th June, 2025 upto 03:00 PM
Fee to Deposited	From 25th June 2025 to 27th, 2025
Orientation of 1st Year Students (Deeksharambh)	From 28th June 2025 to 30th June, 2025
Admission of UG 2nd Year & Final Year Students on Roll on Basis	From 01st June 2025 to 19 June, 2025
Fee to be deposited	From 12th June 2025 to 23rd June, 2025
Post Admission Counselling, On-line submission of scholarship form	From 24th June 2025 to 30th June, 2025
Online Fee Payment	Will be paid online at www.gcsunni.in
Regular Teaching	01st July 2025 to 15th March, 2025

Note : The government notification regarding the proposed academic scheme and course of study envisaged under New Education Policy (NEP) in reference to B.A./B.Com./B.Sc. 1st year is still awaited and the same will be implemented as and when it comes in the due course of time.

IMPORTANT INSTRUCTIONS

1. All admissions are provisional Subject to the approval of the University.
2. All the Students/Parents/Guardians are advised to read the instructions given in the prospectus carefully and ignorance about the rules will not be an excuse on their part.
3. A student seeking admission in the college for first time in any course must be accompanied by the parents/guardians at the time of documents verification.
4. A student has to be present before the committee in person along with the original documents at the time of documents verification.
5. The relation of the local guardian (if any) must be carefully mentioned while filling the Online Admission Form. PTA membership is compulsory.
6. Admission of the student shall be cancelled without any reason if found involved in ragging. Criminal proceedings would be initiated against him/her as per Hon'ble Supreme Court directions.
7. To avail fee concession, the girl students must upload a copy of HP bonafide certificate and it will be verified at the time of documents verification.
8. The information in the handbook about admission and other activities is subject to change by university/competent authorities without any prior notice.
9. The students, who have appeared in 1st year, 2nd year, will take online admission in 2nd year and 3rd year on roll on basis as per schedule without waiting for the results of 1st year and 2nd year.

Note: All the students are directed to read the notices displayed on the Notice Board/College website (www.gcsunni.in) every day and act accordingly.

ATAL BIHARI VAJPAYEE GOVT. DEGREE COLLEGE SUNNI

An Insight

Government College Sunni came into being in 2006. Sunni town (lat. 31.24 degree N. Long-77.12 E), a pristine place, rests deep in a scenic valley and is at a distance of about 50 kms. from Shimla on the state highway 13. It is enroute to the famous tourist spot Tattapani. Initially the college started functioning in Govt, Sr. Sec. School, Sunni temporarily and later was shifted to the building formerly known as Intern Medical Hostel, IGMHC. The college started functioning from the new building w.e.f. September, 2012. In Oct. 2018 the college was renamed as Atal Bihari Vajpayee Govt. Degree College, Sunni.

This new majestic college building is situated at a distance of about 500mts. from Sunni bus station and is beautifully laid out on the Sylvan Himalayan foot hills on the left bank of the mighty river Satluj. However, now, the back waters of the Kol Dam reservoir have formed a lake which has further enhanced the charm and beauty of the place. Thus the college campus having a picturesque, serene location provides an ideal ambience for the seekers of learning. The sprawling campus is spread over an area of 12 acres. The new magnificent building has more than 15 spacious, airy and well-lighted lecture theatres and rooms, a well-stocked library and a reading hall, well-equipped laboratories, a computer lab and many other essential features.

The College is affiliated to H.P. University and offers courses in Arts, Commerce and Science. In Arts there are 12 disciplines of Humanities and Social Sciences. In Science, this college provides the best of laboratory facilities for both Medical and Non-medical streams. We are happy to announce that from this academic session we are starting BCA in self-financing mode. The government has given NOC and the H P University has also given affiliation to start this course.

The new features added to the college include CCTV cameras, a seminar room, six smart class rooms, a gymnasium, separate rooms for different departments and wi-fi facility. The panoramic, vast, new sports ground is fully functional. The Physical Education (sports) department of the college can boast of having the best quality equipment especially for games like boxing, hockey, cricket, volley ball, badminton, kabaddi, basketball and table tennis. The computer lab of the college is well-equipped with a total number of 30 latest computers, with broadband connection. Fire extinguishers have also been installed as safety measures for the campus, solar lights have also been installed at various places in the campus, a solar power plant with a capacity of 25 KW has been installed. Under the guidance of the Principal and the staff, NSS volunteers of the college have developed a "Tarun-Triveni Vatika" and Botanical Garden as part of campus beautification.

For the all-round development of the students, a number of subject societies and clubs exist. The students get ample opportunity to exhibit their talent in the various activities organised by these societies throughout the session. The college has one unit under National Service Scheme (NSS), a Rovers & Rangers unit and an active NCC wing. The College Magazine 'Tapdharma' is published every year which gives an opportunity to the students to express their ideas and views and sharpen their writing skills. The Parent-Teacher's Association (PTA) is contributing a great deal in the developmental activities of the college. The students of this college have set a glorious record of academic excellence by bagging merit positions in university examination and other fields.

Thus the college is now making rapid progress in the field of education by providing all the facilities available in any city college. This institution aims to bring about a transformation in the lives of students and people of rural Shimla.

The motto of the college is "स्वयंप्रभा समुज्ज्वला" 'Swayamprabha Samujjwal' i.e.

Let your own guiding light

Enlighten the whole world equally

The aim of this college is not merely to equip the students academically but also to provide a requisite environment and training to enable them to blossom into truly humane, serviceful and integrated personalities.

ADMISSION COMMITTEES (2025-26)

Dr. Dharmender Mehta

94180-60326

Dean

Prof. Sunil Acharya

94183-40604

Dean (Arts)

Dr. Damodar Gautam

(94593-94098)

Dean (Science)

Dr. Ashwani Kumar

(70180-72550)

Dean (Commerce)

PRE ADMISSION COUNSELING /ADMISSION GUIDANCE COMMITTEE

1. Dr. Praveen Sharma (82198-99930)

2. Prof. Suchitra Sharma (94599-84392)

3. Dr. Ashwani Kumar (70180-72550)

4. Prof. Subhash Thakur (8988109911)

B.A. 1st Year

(Room No . 301)

- Prof. Suchitra Sharma 94599-84392
- Prof. Sapna Dogra 98180-77397
- Prof. Monika Manta 89882-33731
- Prof. Anil Kumar 88942-77248

B.A. 2nd Year

(Room No . 304)

- Dr. Damodar Gautam 94593-94098
- Prof. Kavita Saini 82192-77613
- Prof. Sushmita Thakur 94598-08145

B.A. 3rd Year

(Room No . 202)

- Prof. Dalim Kumar 70183-36576
- Prof. Rashmi 98160-69686
- Prof. Rameshwari 70186-23094
- Prof. Dharmender Singh 98055-64638

B.Sc. 1st, 2nd & 3rd Year

(Room No . 302)

- Prof. Subhash Thakur 89881-09911
- Dr. Man Mohan Thakur 94597-42912
- Dr. Jyoti Sharma 62849-89028

B.Com. 1st, 2nd & 3rd Year

(Room No . 303)

- Dr. Praveen Sharma 82198-99930
- Prof. Manish Pal 98052-56729

B.C.A. 1st Year

(Room No .)

- Dr. Ashwani Kumar 70180-72550
- Prof. Chunni Lal 70182-47364

COMMITTEE FOR CHANGE OF SUBJECTS

Dr. Damodar Gautam

Prof. Dalim Kumar

94593-94098

70183-65676

ELIGIBILITY CRITERIA FOR ADMISSION

TO B.A./B.SC./B.COM. COURSE (1ST YEAR)

- i) A pass in the 10+ 2 examination conducted by the HP Board of School Education or an examination accepted as equivalent there to by the various bodies of the HP University.
- ii) Minimum percentage of marks required for admission is as under :
 - 1. B.A. (Pass Course) : 35%
 - 2. B.A. (with Math's) : 45% (in aggregate or in Math's)
 - 3. B.Sc. (Pass Course) : 45%
 - 4. B.Com. (Pass Course) : 45% (35% for girls, 40% for students who have passed + 2 with Commerce)

Age Limit

A student who has attained the age of 23 years (25 years for girl students) in case of first year class of + 3 pattern on the first July 2025 will not be admitted. Relaxation of 3 years of age for determination of upper age limit for admission to SC/ST shall be given. The Vice-Chancellor shall have the power to permit age relaxation for reason to be recorded in writing up to a maximum of six months.

- iii) **Admission to 3rd Year will be given on a roll-on basis. For 2nd Year students provisional Admission will be given & if they fail in more than two courses they will have to repeat the previous class.**

OTHER ELIGIBILITY CONDITIONS

- 1. If a student has a gap of one or more years in studies, he/she will have to submit an affidavit duly attested by the competent authority as a proof of his/her activities during the gap years.
- 2. A student who has been expelled or rusticated from any college will not be eligible for admission to any course without the prior approval and permission of the Vice-Chancellor.
- 3. ***Registration of Students on the APAAR Portal is mandatory.**

SCANNED DOCUMENTS TO BE UPLOADED FOR ADMISSION

- 1. Matriculation Certificate for date of birth.
- 2. 10+ 2 Certificate.
- 3. Applicant's Signature
- 4. Parents/Guardian Signature
- 5. Original Character Certificate issued by the institution last attended or by a Gazetted Class-I Officer or the Panchayat Pradhan of the Village in case of private candidates. The character certificate must not have been issued more than six months prior to the date of admission.
- 6. Passport size photograph.
- 7. H.P. Domicile Certificate.
- 8. Category Certificate (SC/ST & Others), if applicable.
- 9. Copy of Aadhar Card (UID)
- 10. Affidavit wherever applicable.
- 11. A student who has passed the previous examination from another board/university must submit original Migration Certificate.

(Note : All original certificates must be produced at the time of documents verification.)

ADMISSION PROCEDURE

1. All admissions will be done online. Every applicant should procure the Prospectus soft copy from the college website i.e. www.abvgcsunni.edu.in by paying a fee of Rs. 100/- and all the students must apply Online for admissions as per the schedule given online. The application form is to be filled carefully and after reading all the rules and eligibility conditions given in the prospectus.
2. **The 1st year students will have to appear before the admission committee for verification along with all the original documents after acceptance of their admission form and fee online.**
3. All the 2nd and 3rd year students will apply for roll on admissions and they must upload a scanned copy of College Identity card/Examination Admit card/Certificate of Examination last passed.
4. **All the students will deposit his/her fee Online after the admission forms are approved by admission committee. (In case of any query the students can contact admission guidance committee. The contact numbers will be available online.)**

***NOTE:** All the admissions are provisional subject to rules and regulations and approval of the H.P. University. The college assumes no responsibility in case the admission of a student is not approved by the University due to any reason whatsoever i.e. giving incomplete/false information/certificates, concealing necessary facts or choosing wrong combination of subjects etc. Consult the admission committee to confirm the eligibility of the candidate. Parents/Guardian of the student must accompany their ward at the time of admission.*

MODE OF SELECTION

1. The admission to B.A./B.Sc./B.Com. course will be made on the basis of merit of the qualifying examination. As per H.P. University rules. 75% seats will be filled out of the candidates who passed their 10+2 examination from the school situated in H.P. Remaining 25% seats will be filled on all India basis. Other reservation of H.P. University shall be applicable.
2. In Humanities, the number of students will be restricted to 60 per subject on merit basis.

CHANGE OF SUBJECT/FACULTY

Change of Subject/Faculty is permissible only in the first year within 10 days of the commencement of teaching. NO change of subject will be allowed after that.

Migration :

(Ordinance 3.11)- The admission of the students migrating during the same session from one affiliated college or institution (including the Directorate of Correspondence Course) shall be governed by the regulations framed by the Executive Council of the H.P.U.

RESERVATION OF SEATS (ORDINANCE 3.14)

15%, 7.5% and 3% of the seats shall be reserved for SC, ST & differently enabled candidates respectively as per H.P. University 12 seats roster norms. This reservation policy will be applicable to those, who have passed their qualifying examination from H.P. Board or from any other school located within territorial jurisdiction of Himachal Pradesh or bonafide of Himachal Pradesh. Sports and cultural quota will be given for those events which are recognized by the HPU sports and co-curricular council. The final decision under sports and cultural quota will be with the committee constituted for the same. For reservation the following roster will be followed:

ROSTER				
120 POINTS RESERVATION ROSTER FOR ADMISSION				
1	26 SC	51	76	101
2	27 ST	52 SC	77	102
3	28	53 ST	78 SC	103
4	29	54	79 SP	104
5	30	55	80 ST	105
6	31	56	81 CUL	106SC
7 SC	32	57	82	107 SC
8	33 SC	58	83	108
9	34 HC	59 SC	84	109
10	35	60 SP	85 SC	110
11	36	61 CUL	86	111
12 SC	37	62	87	112
13 ST	38 CUL	63	88	113 SC
14	39 SC	64	89	114
15	40 SP	65 SC	90	115
16	41 ST	66 HC	91 SC	116
17	42	67 ST	92	117 SP
18 SC	43	68	93 ST	118 CUL
19 SP	44	69	94	119 SC
20 CUL	45	70	95	120 ST
21	46 SC	71	96	
22	47	72 SC	97SC	
23	48	73	98 CUL	
23	49	74	99 SP	
23	50	75	100 HC	
HC-3%	CUL-%	Sp5%	SC15%	ST 7.5%
3	6	6	18	9

Note : One seat in every subject will be reserved for the single girl child over and above the allotted seat.

UGC CHOICE BASED CREDIT SYSTEM (CBCS)

Note: The government notification regarding the proposed academic scheme and course of study envisaged under National education Policy (NEP-2020) in reference to BA./B.Com./B.Sc 1st year is still awaited and the same will be implemented as and when it comes in the due course of time.

Executive Council of Himachal Pradesh University has approved the adoption of New CBCS of UGC on 30/05/2016 from the academic session 2016-17 onward.

Advantages of the choice based credit system:

- Shift in focus from the teacher-centric to student-centric education.
- Students may undertake as many credits as they can cope with (without repeating all courses in a given year if they fail in one/more courses).
- CBCS allows students to choose inter-disciplinary, intra-disciplinary courses. Skill oriented papers (even from other disciplines according to their learning needs, interests and aptitude) and more flexibility for students.
- CBCS makes education broad-based and at par with global standards. One can take credits by combining etc.
- CBCS offers flexibility for students to study at different times and at different institutions to complete one course (ease of mobility of students). Credits earned at one institution can be transferred to another institution.

CHOICE BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce a uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

COURSES OF STUDY

1. **Discipline Specific Core (DSC) Course:** A course, which should compulsorily be studied by a student as a core requirement is termed as a Core course.
2. **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the student's proficiency/skill is called an Elective Course.

Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

Dissertation/Project Work: An elective course of 6 credits, designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

Generic Elective Course (GE): An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure to other subjects/disciplines is called a Generic Elective Course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). "AECC" courses are the courses based upon the content that leads to knowledge enhancement. (I) Environmental Science, (II) English/MIL Communication. These

are mandatory for all disciplines. AECC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

Ability Enhancement Compulsory Course (AECC): Environmental Science, English Communication/MIL

Communication. (Sanskrit/Hindi Skill) Enhancement Courses (SEC) (Minimum 4): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

Introducing Research Component in Under-Graduate Courses

Project work/Dissertation is considered as a special course involving the application of knowledge in solving/analyzing /exploring a real life situation/difficult problem. A Project/Dissertation work would be of 6 credits. A Project / Dissertation work may be given in lieu of a discipline specific elective paper.

IMPLEMENTATION

1. The CBCS may be implemented in Central/State Universities subject to the condition that all the stakeholders agree to common minimum syllabi of the core papers and at least follow a common minimum curriculum as fixed by the UGC. The allowed deviation from the syllabi being 20 % at the maximum.
2. The universities may be allowed to finally design their own syllabi for the core and elective papers subject to point no. 1. UGC may prepare a list of elective papers but the universities may further add to the list of elective papers they want to offer as per the facilities available.
3. Number of Core papers for all Universities has to be the same for both UG Honors as well as UG Program.
4. Credit score earned by a student for any elective paper has to be included in the student's overall score tally irrespective of whether the paper is offered by the parent university (degree awarding university/institute) or not.
5. For the introduction of AE Courses, they may be divided into two categories:
 - a) AE Compulsory Courses: The universities participating in CBCS system may have a common Curriculum for these papers. There may be one paper each in the 1st year viz.
 - (i) English/MIL Communication, (ii) Environmental Science.
 - b) Skill Enhancement Courses: The universities may decide the papers they may want to offer from a common pool of papers decided by UGC or the universities may choose such papers themselves in addition to the list suggested by UGC. The universities may offer one paper per year for these courses. (2 papers/year)
6. The University/Institute may plan the number of seats per elective paper as per the facility and infrastructure available.
7. An undergraduate degree with Honors in a discipline may be awarded if a student completes 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement Courses (SEC) and 4 papers each from a list of Discipline Specific Elective and Generic Elective papers respectively.
8. An undergraduate Program degree in Science disciplines may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 papers each from a list of Discipline Specific Elective papers based on three disciplines of choice selected above, respectively.
9. An Undergraduate program degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice, 2 core papers each in English and MIL respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC), 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above, respectively, and two papers from the list of Generic Elective papers.
10. For the purpose of computation of work-load the following mechanism may be adopted:
 - i) 1 Credit = 1 Theory period of one hour duration
 - ii) 1 Credit = 1 Tutorial period of one hour duration
 - iii) 1 Credit = 1 Practical period of one hour duration

PROPOSED SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc.

	CORE COURSE (12) (6 Creditseach)	AbilityEnhancement CompulsoryCourse (AECC) (2) (4 Credits each)	Skill Enhancement Course(SEC)(4) (4 Credits each)	D iscipline Specific Elective (DSE) (6) (6 Credits each)	Total Credits
1st Year	DSC - 1A	1. (English/Hindi/Skt Communication) 2. Environment Science			44
	DSC - 2A				
	DSC - 3A				
	DSC - 1B				
	DSC - 2B				
	DSC - 3B				
2nd Year	DSC - 1C		SEC-1		44
	DSC - 2C		SEC-2		
	DSC - 3C				
	DSC - 1D				
	DSC - 2D				
	DSC - 3D				
3rd Year			SEC-3	DSE-1A	22
				DSE-2A	
				DSE-3A	
			SEC-4	DSE-1B	22
				DSE-2B	
				DSE-3B	

SCIENCE : B.Sc. (PASS COURSE) 1st Year

For Medical Stream

a) Botany b) Zoology c) Chemistry d) AECC

For Non-Medical Stream

a) Physics b) Chemistry c) Mathematics d) AECC

PROPOSED SCHEME FOR CHOICE BASED CREDIT

SYSTEM IN B.A./B.Com.

	CORE COURSE (12) (6 Credits each)	Ability Enhancement Compulsory Course (AECC) (2) (4 Credits each)	Skill Enhancement Course(SEC) (4) (4 Credits each)	Discipline Specific Elective (DSE) (4) (6 Credits each)	Generic Elective (GE (2) (6 credits each)	Total Credits
1st Year	English-1	1. (English/Hindi/Skt Communication) 2. Environment Science				44
	Hindi/Sanskrit-1					
	DSC-1A					
	DSC-2A					
	DSC-1B					
	DSC-2B					
2nd Year	English-II		SEC-1			44
	Hindi/Sanskrit-2					
	DSC-1C					
	DSC-2C		SEC-2			
	DSC-1D					
	DSC-2D					
3rd Year		SEC-3	DSE-1A	GE-I	22	
			DSE-2A			
		SEC-4	DSE-1B	GE-II	22	
			DSE-2B			

COMMERCE: B.Com. 1st Year

Financial Accounting BC 1.1
Business Organisation & Management BC 1.2
Business Law BC 1.3
Business Statistics & Mathematics BC 1.4
English ENGL101 (Compulsory)
Hindi (Compulsory)

COMMERCE: B.Com. 2nd Year

Company Law BC 2.1
Income Tax Law & Practice BC 2.2
Computer Application in Business BC 2.3 (SEC - I)
Corporate Accounting BC 2.4
Cost Accounting BC 2.5
E-Commerce BC 2.6 (SEC-2)
English ENGL201
(Compulsory) Hindi
(Compulsory)

COMMERCE: 3rd Year

Human Resource Management BC 5.1 (DSE - 1)
Fundamentals of Financial Management BC 5.2
(DSE - 2) Entrepreneurship BC 5.3 (SEC -3)
Principles of Micro Economics BC
5.4 (GE-I) Management Accounting
(DSE - 3) Fundamentals of
Investment (DSE - 4)
Personal Selling and Salesmanship BC 3.7
(SEC-4) Indian Economy BC 3.8 (GE-2)
English (Communication)
Environment Science

HUMANITIES: 1st Year B.A. (PASS COURSE)

- | | | |
|----|---|----------------------------|
| a) | Compulsory Subject: | |
| | (i) English Compulsory | (ii) Hindi/Skt Compulsory |
| b) | (i) English/Hindi/Skt
(Ability Enhancement Compulsory Courses) | (ii) Environmental Science |
| c) | Discipline Specific Core (2 Subjects) | |

A Student may choose a combination of two subjects from the Tentative list below :

Subject Combination	
1	English and Mathematics
2	English and Science
3	English and Social Science
4	Mathematics and Science
5	Mathematics and Social Science
6	Science and Social Science

Basket	Subject Combination	
1.	Economics*, Music (Instrumental/ Vocal) Physical Education, History)	Choose any one subject from this basket and one other subject from basket 2 or 3
2.	Mathematics, Pol. Science, Pub. Administration	Choose any one subject from this basket and one other subject from basket 1 or 3
3.	English, Hindi, Sanskrit, Geography, Sociology	Choose any one subject from this basket and one other subject from basket 1 or 2

A student is to select A total number of two subjects (DSC1 and DSC2), selecting one subject from any of the basket 1, 2 & 3 of subject's combination.

Exception: Combination of Sociology and Hindi/Sanskrit shall also be allowed as DSC-1 & DSC 2.

Note: The number of students opting for history and political science will be restricted to 60 on merit basis. Other students will be asked to opt for other subjects.

B.A. 3rd Year students will have the choice of opting for any one of the following GE (Generic Elective) courses:

1. Sociology
2. Public Administration
3. Music
4. Physical Education
5. Political Science
6. History
7. Geography
8. Economics

POSTS VACANT

At Present the following teaching posts are vacant:

1) Subject Vacancy 1) Public Administration 01

COURSE EVALUATION (EVALUATION OF THE STUDENTS)

All courses (Compulsory, Core, Elective) involve an evaluation system that has the following two components:

- i) Continuous Comprehensive Evaluation (CCE) 30% from session 2015-16 onwards
 - ii) Annual Exam/End Year Examination (AE/ESE) 70% from session 2015-16 onwards
- Continuous Comprehensive Evaluation (CCE) would have the following components:
- a) Classroom attendance: Each student will have to attend a minimum of 75% lectures/Tutorials/Practical. Marks = 5

Those students having greater than 75% attendance will be awarded CCE marks as follows: 75 - 79.9 = 1

80 - 84.9 = 2

85 - 89.9 = 3

90 - 94.9 = 4

95 - 100 = 5

b) Mid-Term Tests: One Term Test of 15 marks.

c) Seminar/Assignment/Term Paper 10 marks.

d) Annual Exam / End Year Examination (ESE): This examination will be of three hours duration and will cover the whole syllabus of the courses: 70 marks.

The marks obtained in the CCE and ESE will be combined and used for deciding the course grade that the student will get.

For the purpose of credits determination instruction would be divided into three components:

(i) Lecture (L) of one hour duration

(ii) Tutorials (T) of one hour duration

(iii) Practicals (P) of two hours duration. The credit weightage for a particular course would be : $C = L + T + P$

Fee Rules

1. Tuition fee (only for boys & girls from outside HP) shall be charged yearly wise. At the time of admission, students will have to pay the fee for the 12 months i.e. from June to May.
2. Fee and other charges are to be paid (without fine) on the fixed date. After the due dates fine will be charged for the delay. The names of the students will be struck off the rolls if they fail to pay the tuition fee.
3. Fee, fines and other dues once paid shall not be refunded except in accordance with rules at the discretion of the Principal.
4. The students, who do not pay their dues on scheduled dates, will be charged fine of Rs. 1-per day.

Fee Concession

Tuition fee from the following students will not be charged:

- a) Girl Students with Himachali Bonafide certificate will have an exemption from paying tuition fee.
- b) Among real brothers and sisters, only younger will be given half fee concession.
- c) Physical disability above 40%(certificate to be issued by the Medical Board).

A.B.V. GOVT. DEGREE COLLEGE SUNNI (FEE STRUCTURE 2025-26)

ARTS/SCIENCE/COMMERCE

	Rs.	Remarks
1. Government Funds		
a) Admission Fee	25/-	Annual
b) Tuition Fee	600/-	Annual (Only for Boys & Non-Himachali Girls.)
c) Late Admission Fee	10/-	Subject to change
d) Re-Admission Fee (First Time)	100/-	
e) Re-Admission fee (Second Time)	200/-	
2. College Funds	(A) Annual Charges	
a) Library Security (Refundable)	100/-	(for 1st Year/fresh Students)
b) Terminal Tests Fee/House Exam Fee	80/-	
c) Magazine Fund	50/-	
d) Medical Fund	6/-	
e) Student Welfare Fund	2/-	
f) Identity Card Charges	10/-	
g) N.C.C. Fund	10/-	
h) Book Replacement Fund	25/-	
i) Furniture Repair/Replacement Fund	10/-	
j) Cultural Activity Fund	10/-	
k) Campus Beautification Fund	20/-	
l) Rovers and Rangers Fund	60/-	
m) Computer Fund (ICT) & Internet facility	20/-	
n) Amalgamated Fund	300/-	
o) Building Fund	120/-	
p) Sports Fund	240/-	
q) Practical Fund		
i) Geography	180/-	
ii) Music	180/-	
iii) Physics	240/-	
iv) Chemistry	240/-	
v) Botany	240/-	
vi) Zoology	240/-	
vii) Computer Practicals	180/-	for 1st & 2nd Year Commerce/B.Com. students only
viii) Physical Education	180/-	
3. University Funds	Rs.	Remarks
a) Registration Fee	200/-	(Will be taken by HPU Online only from 1st year students)
b) Continuation Fee	10/-	(For those already registered with HPU)
c) University Sports Fee	15/-	} (Yearly for all students)
d) University Welfare Fee	15/-	
e) Holidays Home Fund	1/-	
g) University Development Fund	250/-	(General)
g) University Migration Fee	100/-	(for BPL/IRDP) admission to the respective degree course
h) University Examination Fee	50/-	(Charged only once at the time of 1st
1. Arts	400/-	
2. Science	800/-	+ Practical @120/- per Subjects/per year
3. Commerce	600/-	
4. PTA Fund will be Rs. 600/- per annum		
5. Others Charges :		
a) Absence Fine (per period)	1/-	
b) Absence Fine (per practical)	3/-	
c) Absence from House Test (per paper)	25/-	
d) Absence from Class Test (per class test)	5/-	
e) Late return of library books (per day)	1/-	

Note : i) Fee & Funds are subject to revision as per the latest Univ./Govt. Notification ii) Funds once deposited are not refundable in any case. iii) Students migrating from other college will deposit full fee and funds.

FEE FOR THE YEAR 2025 -2026

BA 1st Year/Fresh Admissions (General)

Boys: 2569 + Practical Subjects Girls + : 1969 + Practical Subjects

*Including PTA & Univ. D ev. Fund.

*Migration Fee (To be paid online to H PU)

*Prospectus fee @ R s. 100 Extra

BA 2nd Year

Boys: 2229 + Practical Subjects Girls

+: 1629 + Practical Subjects

*Including PTA

*Prospectus fee @ R s. 100 Extra

BA 3rd Year

Boys: 2129 + Practical Subjects Girls: 1529 + Practical Subjects

*Including PTA

*Prospectus fee @ R s. 100 Extra

B.Sc. 1st year/fresh Admissions (Medical)

Boys: 3289 Girls +: 2689

*Including PTA Univ. D ev. Fund & Practical

*Migration Fee (To be paid online to H PU)

*Prospectus fee @ R s. 100 Extra

B.Sc. 1st year/Fresh Admissions (Non-Medical)

Boys: 3049

Girls: 2489

*Including PTA Univ. Dev. Fund & Practical

*Migration Fee (To be paid online to H PU)

*Prospectus fee @ R s. 100 Extra

B.Sc. 2nd Year (Medical)

Boys: 2949

Girls: 2349

*Including PTA & Practical

*Prospectus fee @ R s. 100 Extra

B.Sc. 3rd year (Medical)

Boys: 2949

Girls: 2349

*Including PTA and Practical

*Prospectus fee @ R s. 100 Extra

BA 1st Year/Fresh Admissions (BPL/IRD P)

Boys: 2419+ Practical Subjects Girls +: 1819+

Practical Subjects

*Including PTA & Univ. D ev. Fund.

*Migration Fee (To be paid online to H PU)

*Prospectus fee @ R s. 50 Extra

BPL/IRD P

Boys: 3139

Girls: 2539

*Including PTA Univ. Dev. Fund & Practical

*Migration Fee (To be paid online to H PU)

*Prospectus fee @ R s. 100 Extra

BPL/IRD P

Boys: 2899

Girls: 2299

*Including PTA Univ. Dev. Fund & Practical

*Migration Fee (To be paid online to HPU)

*Prospectus fee @ Rs. 100 Extra

B.Sc. 2nd year (N on-Medical)

Boys: 2709

Girls: 2109

*Including PTA & Practical

*Prospectus fee @ Rs. 100 Extra

B.Sc. 3rd year (N on-Medical)

Boys: 2709

Girls: 2109

*Including PTA and Practical

*Prospectus fee @ Rs. 100 Extra

B.Com. 1st year/Fresh Admissions

Boys: 2449

Girls: 2149

*Including PTA Univ. Dev. Fund and Practical

*Migration fee

*Prospectus fee @ Rs. 10 Extra

BPL/IRD P

Boys: 2599

Girls: 1999

*Including PTA Univ. Dev. Fund and Practical

*Migration fee

*Prospectus fee @ Rs. 100 Extra

B.Com. 2nd year

Boys: 2769

Girls: 2169

*Including PTA and Practical

*Prospectus fee @ Rs. 100 Extra

B.Com. 3rd Year

Boys: 2229

Girls: 1629

*Including PTA & Practical

*Prospectus fee @ Rs. 100 Extra

Note : Students opting for Geography & Music will have to pay Practical Fee (15x12) i.e. Rs. 180 annually along with the Fee and B.Com. 1st Year & 2nd Year students will have to pay computer practical fee (15 x 12) i.e. Rs. 180 per practical/course.

COMMITTEES (2025-26)

College Advisory Committee

Dr. Dharmender Mehta. (Convener)

Prof. Sunil Acharya

Dr. Praveen Sharma

Dr. Damodar Gautam

Dr. Ashwani Kumar

Anti-Ragging cum Drugs Committee

Prof. Sunil Acharya (Convener)

Discipline Committee

All Teaching/Non-Teaching Staff

Prospectus Committee

Prof. Sunil Acharya (Convener)

Dr. Sapna Dogra

Dr. Ashwani Kumar

Prof. Subhash Thakur

Time Table Committee

Dr. Dharmender Mehta (Convener)

Prof. Sunil Acharya

Dr. Manmohan Thakur

Campus Development and Beautification Committee cum Building Committee

Dr. Praveen Sharma (Convener)

Prof. Suchitra Sharma

Prof. Kavita Saini

Prof. Anil Kumar

Dr. Manmohan Thakur

Prof. Sushmita Thakur

Dr. Jyoti Sharma

Sh. Vinod Kumar (Supdt. Gd-I)

Sh. Dharam Prakash (Sr. Asstt.)

Sh. Umesh Kumar (JOA IT)

Sexual Harassment Committee & Women Cell

Prof. Suchitra Sharma (Convener)

Dr. Sapna Dogra

Dr. Ashwani Kumar

Prof. Monika Manta

Prof. Kavita Saini

Prof. Rashmi Thakur

Prof. Rameshwari Kumari

Prof. Sushmita Thakur

Prof. Chuni Lal

Dr. Jyoti Sharma

IQAC/NAAC / UGC/ RUSA / NEP

Dr. Dharmender Mehta (Convener)
Prof. Sunil Acharya
Dr. Praveen Sharma
Dr. Damodar Gautam
Dr. Sapna Dogra
Dr. Ashwani Kumar
Prof. Subhash Thakur
Dr. Manmohan Thakur
Sh. Dharam Prakash (Sr. Asstt.)
Sh. Umesh Kumar (JOA IT)

CSCA Election Committee

Dr. Damodar Gautam (Convener)
Prof. Suchitra Sharma
Prof. Dalim Kumar
Dr. Ashwani Kumar
Prof. Monika Manta
Prof. Kavita Saini
Prof. Rashmi Thakur
Prof. Sushmita Thakur

Purchase Committee

Prof. Sunil Acharya (Convener)
Dr. Damodar Gautam
Dr. Ashwani Kumar
Prof. Kavita Saini
Sh. Dharam Prakash

Disaster Management Committee

Prof. Monika Manta (Convener)
Prof. Chuni Lal
Prof. Sushmita Thakur

Sahitya Parishad

Dr. Praveen Sharma (Convener)
Dr. Sapna Dogra
Prof. Dalim Kumar
Prof. Rameshwari Kumari

Environment and Nature Club

Prof. Suchitra Sharma (Convener)
Prof. Monika Manta
Dr. Jyoti Sharma
Prof. Dharmender Singh

NSS Programme Officer

Dr. Man Mohan Thakur
Prof. Sushmita Thakur

Rangers & Rovers

Prof. Suchitra Sharma
Prof. Anil Kumar

Magazine Committee

Dr. Sapna Dogra (Editor-in-Chief)
Prof. Rameshwari Kumari (English)
Prof. Dalim Kumar (Hindi)
Prof. Subhash Thakur (Science)
Dr. Ashwani Kumar (Commerce)
Prof. Suchitra Sharma (Pahari)
Dr. Praveen Sharma (Sanskrit)
Prof. Sushmita Thakur (Planning)

Sports Committee/Auditorium Committee

Dr. Dharmender Mehta (Convener)
Dr. Ashwani Kumar
Prof. Kavita Saini
Prof. Anil Kumar
Prof. Rashmi Thakur
Prof. Chunni Lal
Sh. Padam Singh (LA)
Sh. K. D. Verma
Sh. Bhoop Ram

Scholarship/Fee Committee

Dr. Ashwani Kumar (Convener)
Prof. Monika Manta
Dr. Manmohan Thakur.
Prof. Dharmender Singh
Sh. Umesh Kumar (JOA IT)

H.P.U Youth Festival/Sports Committee

Dr. Dharmender Mehta (Convener)
Dr. Praveen Sharma
Dr. Sapna Dogra
Prof. Kavita Saini
Prof. Rashmi Thakur
Prof. Rameshwari Kumari

NCC Unit

Prof. Kavita Saini

Canteen Committee

Prof. Sunil Acharya (Convener)
Dr. Damodar Gautam
Dr. Ashwani Kumar
Prof. Kavita Saini
Prof. Manish Pal
Sh. Padam Singh (LA)
Sh. Ghanshyam (JOA IT)

**Bus Pass/University Form
Attestation Committee**

Dr. Damodar Gautam (Convener)
Prof. Dalim Kumar
Prof. Manish Pal
Dr. Jyoti Sharma
Prof. Dharmender Singh

House Examination Committee

Dr. Damodar Gautam (Convener)
Prof. Suchitra Sharma
Prof. Monika Manta
Prof. Dharmender Singh
Sh. Rakesh
Sh. Dharam Prakash (Sr. Asstt.)
Sh. Ali Mohammed (Peon)
Sh. Mohinder (Peon)

Library Committee

Ms. Kusum Lata Sharma (Convener)
Sh. Laiq Ram
HOD's of All Departments

Career Counseling and Placement Cell

Dr. Praveen Sharma (Convener)
Dr. Damodar Gautam
Dr. Ashwani Kumar
Prof. Subhash Thakur
Prof. Dharmender Singh

ICT/Computer Committee

Dr. Ashwani Kumar (Convener)
Prof. Subhash Thakur
Prof. Chunni Lal
Sh. K.D. Verma

Red Ribbon Club

Dr. Jyoti Sharma (Convener)
Prof. Dharmender Singh

Refreshment Committee

Prof. Kavita Saini (Convener)
Prof. Rashmi Thakur
Prof. Rameshwari Kumari
Prof. Sushmita Thakur
Dr. Manish Pal
Prof. Dharmender Singh
Sh. Laiq Ram
Sh. Padam Singh

Sitting/Decoration Committee

Prof. Kavita Saini (Convener)
Prof. Anil Kumar
Prof. Rashmi Thakur
Prof. Manish Pal
Prof. Sushmita Thakur
Sh. Laiq Ram
Sh. Rakesh
Sh. Padam Singh
Sh. Sh. Bhoop Ram

Sh. K.D. Verma
Sh. Ali Mohammed (Peon)
Sh. Mohinder (Peon)

OSA Committee

Dr. Praveen Sharma (Convener)
Prof. Kavita Saini
Dr. Manmohan Thakur
Prof. Sushmita Thakur
Sh. Padam Singh
Sh. Dharam Prakash

PTA Committee

Dr. Praveen Sharma (Convener)
Prof. Suchitra Sharma
Prof. Dalim Kumar
Dr. Ashwani Kumar
Prof. Kavita Saini

Annual Prize Distribution Committee

Dr. Dharmender Mehta (Convener)
Prof. Sunil Acharya
Dr. Ashwani Kumar
Prof. Kavita Saini
Prof. Subhash Thakur
Sh. Laiq Ram

Stage Committee/Press Committee

Dr. Praveen Sharma (Convener)
Dr. Damodar Gautam.
Dr. Sapna Dogra
Prof. Dalim Kumar

Academic Bank Credit (ABC) Committee

Dr. Dharmender Mehta (Convener)
Dr. Praveen Sharma
Dr. Man Mohan Thakur

Bursar

Dr. Ashwani Kumar

BCA (Add on Courses)

Dr. Ashwani Kumar (Co-ordinator)
Sh. K.D Verma

Admission Committee

Dr. Dharmender Mehta -Dean
Prof. Sunil Acharya-Dean (Arts)
Dr. Damodar Gautam- Dean (Science)
Prof. Ashwani Kumar -Dean (Commerce)

Energy Club

Prof. Chunni Lal . (Convener)
Dr. Manish Pal
Prof. Dharmender Singh

Road Safety Club

Dr. Damodar Gautam (Convener)
Dr. Ashwani Kumar
Prof. Monika Manta
Prof. Anil Kumar

Mentor/Mentee Committee

Dr. Sapna Dogra (Convener)
Prof. Rashmi Thakur
Prof. Rameshwari Kumari

Young Speaker Club

Dr. Damodar Gautam (Convener)
Prof. Dalim Kumar
Dr. Manmohan Thakur

Students Redressal Cell (Examination)

Dr. Dharamender Mehta (Convener)
Dr. Damodar Gautam
Prof. Kavita Saini
Prof. Subhash Thakur
Sh. Dharam Prakash

Fine Collection Committee

Dr. Ashwani Kumar (Convener)
Sh. Laiq Ram
Sh. Dharam Prakash
Sh. Rakesh
Sh. Bhoop Ram
Sh. Chunni Lal
Sh. Padam Singh

First Aid Committee

Prof. Kavita Saini (Convener)
Prof. Anil Kumar
Dr. Jyoti Sharma
Prof. Rameshwari Kumari
Prof. Chuni Lal

Light and Sound

Prof. Chuni Lal (Convener)
Prof. Manish Pal
Sh. K.D. Verma

Facebook and Website Updation

Dr. Praveen Sharma (Convener)
Dr. Manmohan Thakur
Prof. Dharmender Singh

GENERAL INFORMATION

1. It is compulsory for all the students to get their leave sanctioned before proceeding on leave due to any reason.
2. If a student remains absent for 10 days continuously without information, his/her name will be struck off from the rolls of the college.
3. Even if a student is on leave he/she will have to deposit his/her fees as per the scheduled dates decided by the college.
4. To get leave for more than one week's duration, the students shall have to apply to the Principal of the college.
5. Students can seek re-admission twice during the session. First re-admission will be allowed within 10 days after the name is struck off after paying a fine of Rs. 100/- and a fine of Rs. 200/- will be charged for the Second re-admission within 10 days after the name is struck off from the college rolls.

College Library

There are over 5500 books in the college library. The college has subscribed 12 Journals/ Magazines and 06 daily newspapers. The one of the unique features of our library is that one reading room remains open from 9am to 6pm on all week days including Sundays and holidays. It is managed by CSCA of the college.

All the students are required to adhere to the following Library rules strictly:

- i. All the students on the rolls of the College shall be eligible to become members of the College library.
- ii. Every student is entitled to borrow two books for a period of 30 days from the library.
- iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
- iv. A fine of ` 1/- per day per book will be charged beyond due date of, return of the book.

- v. In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% of the original cost will be charged from the student.
- vi. Reference books are to be consulted in the library itself after obtaining permission from the Librarian.
- vii. The College also operates a book bank from which text books are loaned to poor students of all categories on payment of a nominal security, (i.e. actual cost plus 20% and maintenance charge of ₹ 2/- per book}.

Students can get their library security refunded within one year after leaving the College; otherwise the security stands forfeited.

Identity Card

- **Without Identity Card, no one is allowed to enter the college.**
- **A student without an Identity Card is deemed an outsider.**
- **In case the Identity card is lost, one has to file an FIR in order to get a duplicate identity card on payment of Rs. 20/- along with a fine of Rs. 100/- (within one week only)**

Parent Teachers Association (PTA)

To encourage community participation in education, Parent Teachers Association (PTA) under section 2.33 to 2.337 of the H.P. Education code, 2001 has been established. It is a non-political body for better coordination and interaction between parents and teachers for improvement of academic standards and infra-structural facilities of the college. Parents, guardians, teachers and head of the institution are the members of the association. PTA has emerged as instant solution to the problems of students and the institution in the field of education.

SCHOLARSHIPS

As per the College Scholarship Policy, we grant scholarships in various categories to the deserving students as per the rules/directions issued by the state government from time to time. Some important categories are as follows:

- (a) IRDP,
- (b) SC/ST -- it is restricted to certain income level as applicable by the order of H. P. Govt.
- (c) 'Brilliant students scholarship of H.P'--This scholarship is available only for those students who fulfil the following requirements:
 - He /she should be a bonafide resident of Himachal Pradesh.
 - He/she should have passed plus two from H.P. Board.
 - He/she should have secured a minimum of 77% marks in 10+2.
 - He/she should have secured a minimum of 60% marks at TDC I or II as applicable.

SCHOLARSHIP AND FREE SHIP POLICY

In order to encourage deserving students to pursue their higher education, this college provides scholarship to meritorious students as per the policy of the state and centre government's scholarship schemes. All the centre and state sponsored schemes are given as per the instructions of the government.

There are more than 25 scholarships available to students under varied conditions and requirements. The state government has been actively working on providing easy access to HP scholarship to the deserving students. The students are open to a broad gamut of scholarships that can be categorized under state-sponsored, central sponsored and technical scholarship. The various schemes sponsored under the state and central authorities have elaborately been listed below along with their application period and provider details.

Scholarship Name	Provider Name	Application Period*
Dr. Ambedkar Medhavi Chattervriti Yojana for SC Students	Himachal Pradesh Education Department	Between September and December
Dr. Ambedkar Medhavi Chattervriti Yojana for OBC Students	Himachal Pradesh Education Department	Between September and December
Kalpana Chawala Chattervriti Yojana	Himachal Pradesh Education Department	Between September and December
Mukhiya Mantri Protsahan Yojana (One-time Incentive)	Himachal Pradesh Education Department	Between September and December
Maharshi Balmiki Chattervriti Yojana	Himachal Pradesh Education Department	Between September and December
IRDP Scholarship Scheme	Himachal Pradesh Education Department	Between September and December
NDA Scholarship Scheme (Only for NDA Khadakwasla)	Himachal Pradesh Education Department	Between July to September
Financial Assistance to the Children of the Armed Forces personnel killed/ disabled during the different war/ operations	Himachal Pradesh Education Department	Between July to September
Mukhya Mantri Gyandeep Yojana	Himachal Pradesh Education Department	Between July to September
Indira Gandhi Utkrisht Chattervriti Yojana for Post plus two Students	Himachal Pradesh Education Department	Between September and December
Lahaul Spiti Pattern	Tribal Department, Himachal Pradesh	Between July to September

*The application period mentioned above is tentative and may change on the discretion of the scholarship provider.

Centrally Sponsored HP Scholarship Schemes

Scholarship Name	Provider Name	Application Period*
Post-Matric Scholarship to SC/ST Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship to OBC Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Dr. Ambedkar Post-Matric Scholarship for Economically Backward Classes (EBC)	Ministry of Minority Affairs, Government of India	October to December
Merit Cum Means Scholarship Scheme for Students belonging to Minority Community (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship Scheme to Students belonging to Minority Community	Ministry of Minority Affairs, Government of India	July to October

National Means Cum Merit Scholarships	Department of School, Education, and Literacy, Government of India	October to December
Scholarship to Disabled Students	Department of Empowerment of Persons with Disabilities	July to October
Post-Matric Scholarship to SC/ST Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship to OBC Students (CSS)	Ministry of Minority Affairs, Government of India	October to December
Dr. Ambedkar Post-Matric Scholarship for Economically Backward Classes (EBC)	Ministry of Minority Affairs, Government of India	October to December
Merit Cum Means Scholarship Scheme for Students belonging to Minority Community (CSS)	Ministry of Minority Affairs, Government of India	October to December
Post-Matric Scholarship Scheme to Students belonging to Minority Community	Ministry of Minority Affairs, Government of India	July to October
National Means Cum Merit Scholarships	Department of School, Education, and Literacy, Government of India	October to December
Scholarship to Disabled Students	Department of Empowerment of Persons with Disabilities	July to October

**The application period mentioned above is tentative and may change on the discretion of the scholarship provider.*

Apart from these schemes of scholarship our college has initiated one more scholarship and free ship scheme with the help of Parent Teachers Association (PTA). In order that no student is denied the opportunity due to financial inadequacy, scholarship and free ship are provided to weaker and socially marginalized students on need basis.

Free ship Policy:

- Under this scheme including tuition fee and other college funds will be reimbursed.
- All the text books will also be provided to the applicant.
- *The entire fee for online courses through Swayam or NEPTEL platform of 25 students of socially marginalized students will be borne by the college. This scheme has also been extended to economically weaker section students and 50% fee of 50 students under this category will also be borne by the college.*

Eligibility:

- It will be given to BPL candidates; family income should be less than 36000 per annum
- Candidates must not be a beneficiary of any other scholarship award/scheme provided by the government.

- The candidate have cleared all exams without arrear and obtained a minimum CGPA of 6
- It can also be given to those students who do not have parents/lost their parents.

Application Process:

- The candidates are required to apply through application and should submit the income certificate with application. Candidates will be required to produce documents in original for the verification by the office whenever requested.
- Any application found with incomplete or incorrect will not be considered by the committee.

Selection:

- A selection committee will be constituted by the college advisory committee comprising of Principal as chairman, PTA president, two senior most teachers of the college and secretary PTA will be member secretary of the committee.
- The selection committee will be responsible for development of criteria, appraisal of applications and final awards of scholarship/free ship.
- The decision of the committee will be final and binding.
- The number of scholarships/free ship will be decided by the committee on the basis of the application received.

Conditions for termination of Scholarship / Free ship

The award may be terminated at any given point of time, if it is found that the candidate has furnished incorrect details/particulars in their application or is found guilty of malpractices, misconduct and violation of college policies, rules and regulations.

Annual Prize Distribution Function

Meritorious students and students excelling in co-curricular activities, sports are given prizes at the end of the session in the Annual Prize Distribution Function. The students who hold positions in the university merit list are given special prizes.

GENDER POLICY DOCUMENT

Zero Tolerance to Sexual Harassment And Gender Discrimination

Our college recognizes that sexual harassment and gender discrimination are pervasive problems that negatively impact our community. Sexual harassment and gender discrimination undermine the safety, dignity, and equality of our students, staff, and faculty. We are committed to creating a safe and inclusive environment where everyone is treated with respect and dignity. Therefore, we have developed a policy of zero tolerance towards sexual harassment and gender discrimination in all its forms.

Policy Statement

Our college is committed to providing a safe and inclusive environment free from sexual harassment and gender discrimination. We recognize that sexual harassment and gender discrimination are serious violations of human rights that undermine the dignity, safety, and equality of individuals in our community. Therefore, we have developed a policy of zero tolerance towards sexual harassment and gender discrimination in all its forms. Sexual Harassment: Any unwelcome sexual behaviour that creates an intimidating, hostile, or offensive environment. It includes physical, verbal, or non-verbal conduct of a sexual nature, such as unwanted touching, comments or jokes of a sexual nature, displaying sexually suggestive images, or making sexual advances. Sexual harassment can occur between individuals of the same or different genders, and can occur in any context, including in person or online. Gender Discrimination: Our college also recognizes that gender discrimination is a serious problem that undermines the equality and dignity of individuals in our community. Gender discrimination refers to any unequal treatment

based on gender, including discrimination based on gender identity or expression. This includes denying opportunities or benefits to individuals based on their gender, as well as creating a hostile or offensive environment based on gender.

Legal Provisions

The college's policy on sexual harassment and gender discrimination is consistent with the following legal provisions: The Vishaka Guidelines, issued by the Supreme Court of India in 1997; The UGC's Saksham Measures for Ensuring the Safety of Women and Programmes for Gender; Sensitization on Campuses; The University Grants Commission (Prevention, prohibition and redressal of sexual harassment; of women employees and students in higher educational institutions) Regulations, 2015.

WOMEN CELL AND PREVENTION OF SEXUAL HARASSMENT (POSH) COMMITTEE

The college will have a Women Cell and Prevention of Sexual Harassment (POSH) Committee responsible for implementing the college's policy on sexual harassment and gender discrimination. The Women Cell will be headed by a senior woman faculty member of the college. The POSH Committee will be made up of representatives from the college administration, faculty, and students. The mandate of the Women Cell and POSH Committee will be to provide a variety of services relating to sexual harassment and gender discrimination. These activities will be divided in two broad categories:

- Prevention of Sexual Harassment and Gender Discrimination, including providing information and resources, and sensitization about sexual harassment and gender discrimination.
- Remedies for Sexual Harassment and Gender Discrimination, including counselling and support, and support in the complaint process.

The Women Cell and POSH Committee are committed to creating a safe and inclusive environment for all students, faculty, and staff. All stakeholders will be encouraged to contact and consult the Women Cell or POSH Committee in case of questions or concerns about sexual harassment or gender discrimination in the College. The names and contact information of Women Cell or POSH Committee members will be prominently displayed on the College website as well as at prominent places in the College campus.

PREVENTION OF SEXUAL HARASSMENT

- The prevention of sexual harassment is an important part of our commitment to creating a safe and inclusive environment. The preventive framework will include:
- Sensitization and training to all employees and students on the prevention of sexual harassment and gender discrimination along with the procedures for reporting and addressing complaints. Focus areas of sensitization and training will include topics such as: identifying sexual harassment;
- identifying gender discrimination;
- the impact of gender discrimination on individuals and the community;
- the impact of sexual harassment on individuals and the community;
- strategies for preventing sexual harassment; and
- strategies for preventing gender discrimination.
- In addition to training, the college will also take steps to create a culture of respect and inclusion.
- This includes promoting respectful communication, addressing stereotypes and biases, and encouraging open and honest dialogue about issues related to gender and sexuality.
- The college will also provide resources and support services to individuals who have experienced sexual harassment and gender discrimination.

REPORTING SEXUAL HARASSMENT AND GENDER DISCRIMINATION

We encourage all members of our community to report incidents of sexual harassment/gender discrimination. Reports can be made to any staff member or faculty member, and will be treated with sensitivity and respect. Complaints can also be made anonymously if desired.

COMPLAINT PROCEDURE

- **Who can file a complaint:** Any student, faculty member or personnel from the college administrative staff, who believes that they have been the victim of sexual harassment or gender discrimination is encouraged to report the incident.

- **To Whom:** A complaint can be addressed to either the POSH Committee or any individual member of the POSH Committee.
- **To Whom:** A complaint can be addressed to either the POSH Committee or any individual member of the Post Committee.
- **Confidentiality:** All complaints of sexual harassment and gender discrimination will be handled in a confidential manner to the extent possible. All members of the Committee, including the Coordinator, will take all necessary steps to protect the confidentiality of the complainant and the respondent.
- **Protection of Complainant:** The college will also take steps to ensure that the complainant is protected from retaliation or further harassment.

REMEDIES

The college takes allegations of gender discrimination seriously and will take appropriate action against individuals who engage in such behaviour.

- Upon receipt of a complaint, the college will initiate an investigation into the incident. The investigation will be conducted by a complaints committee, which will be composed of three members. The committee will be trained in the procedures for handling complaints of gender discrimination and will be independent of the parties involved in the complaint.
- The investigation will be conducted in a prompt and confidential manner. The complainant and the accused will have an opportunity to present evidence and witnesses to the committee. The committee will make a determination as to whether an offence has been committed based on a preponderance of the evidence. If the committee determines that an offence has occurred, it will recommend appropriate action to the College. Sanctions for Sexual Harassment/Gender Discrimination.

SANCTIONS FOR SEXUAL HARASSMENT

Gender Discrimination Sanctions for gender discrimination may include:

- Counseling
- Disciplinary action
- Termination of employment
- Expulsion from the college

Our College is committed to providing a safe and inclusive environment for all students, faculty, and staff. This policy is intended to prevent sexual harassment and gender discrimination and to ensure that all members of the college community are treated with respect. In addition to the above, the college will take the following steps to prevent sexual harassment and gender discrimination:

Create a culture of respect and inclusion. The college will promote a culture of respect and inclusion by providing training on sexual harassment and gender discrimination to all members of the college community. The college will also create opportunities for dialogue and discussion on these issues.

Provide resources for victims of sexual harassment and gender discrimination. The college will provide resources for victims of sexual harassment and gender discrimination, including counselling, support groups, and legal assistance.

Hold perpetrators accountable. The college will hold perpetrators of sexual harassment and gender discrimination accountable, up to and including expulsion from the college. The college is committed to creating a safe and inclusive environment for all.

MECHANISM OF REDRESSAL AT ABV GOVT. COLLEGE SUNNI

To accomplish its mission of quality teaching-learning in a safe environment, the College has, in accordance with UGC regulations, a strong grievance redressal mechanism. There are several committees (sub-committees of the Staff Council) which work towards the resolution of issues in a time-bound manner once complaints are received by the College. Depending on the nature of the complaint, the College directs the representation received to the relevant committee. Students can make a representation regarding their grievance to the College. They can either email their grievances to principalgcsunni@gmail.com, submit the representation to the Office of the Principal, submit the complaint online, or submit their complaints to the convener of the respective committee. The following committees address the grievances of students;

Grievance Redressal Committee: The college has an Academic Grievance Redressal Committee. The composition of the Committee is notified on the website and in the prospectus annually. This committee addresses student grievances as and when received. The cases addressed by this committee include grievances related to:

- Internal Assessment
- Change of course
- Miscellaneous Complaints related to any issue faced by students in their departments, Students' Societies or related to infrastructure.

While adhering to the University norms regarding Internal Assessment (IA), the College has retained the flexibility to allow teachers to design the pattern and schedule of internal assessment to best suit the domain requirements of the course being assessed, and the profile of the students attending the course. Different methods like assignments, projects, quizzes and class presentations are employed for continuous assessment. The students have a right to see the assessment they have received and if not satisfied, they may seek clarification and modification if there has been any error in assessment. Students have the responsibility to ask for their mid-term answer sheets to be shown to them. In case the student feels dissatisfied with the assessment, he/she can seek the intervention of the Redressal committee.

In case there has been any error in the uploading of assessment on the University portal, the committee will ensure redressal within one week of the submission of the complaint. This allows for a prompt correction of errors, should any occur.

SC/ST/OBC/ Religious Minorities Redressal and Development Cell

This cell caters to the welfare of students belonging to the SC/ST/OBC/Religious Minorities. The cell aims at addressing discrimination and sensitising all students/staff about issues around social equality. The cell has been constituted to empower students from these categories and equipping them to deal with their academic, personal issues and redress grievance if any arises. To enhance their career opportunities and growth, it will also facilitate the fundings of online add-on courses taken up by 100 students who fall in the above categories. The cell looks into grievances of SC/ST/OBC/religious minorities category applicants. The committee is constituted as per the legal requirements of this committee. The committee is notified through the website. This cell ensures that the students from underprivileged sections of society do not face discrimination on grounds of caste/class/religion. Any such complaint will be taken prompt and serious cognizance of and strict action will be taken against anyone found guilty. If the guilty person is a student, the punitive action may result in expulsion. If it is a staff member, the case will be forwarded for departmental action.

The cell also ensures and assists the college in implementing the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels. Its function is also to help the SC/ST categories to integrate with the mainstream of the college community and to remove difficulties, which they may be experiencing. Its task is to implement the reservation policy for SCs/STs in the college; Collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions, and analysis of the data showing the trends and changes towards fulfilling the required quota. Any perceived slip in the provisions for reservation, discriminatory behavior will be assessed and analyzed by the cell and redressal will be moderated by its members.

Internal Complaints Committee:

The college has an internal complaints committee in accordance with the University notifications pertaining to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and the UGC guidelines of May 2016 on the same. The ICC committee is notified on the website and in the annual prospectus. All complaints pertaining to Sexual Harassment are submitted to/ directed to the ICC and the mechanism of redressal followed by the ICC is in complete accordance with the mandate and provisions of Vishakha Guidelines and Saksham Guidelines.

Anti Ragging Committee:

The Anti Ragging Committee is concerned with maintaining discipline in the College. It is a representative body comprising faculty members and elected student representatives. All students are required to maintain good discipline and a congenial environment while studying in the college. Ragging is an offence. The Committee will undertake preventive and prohibitive anti-ragging measures as per the HP University Ordinance. At the time of admission at the beginning of an academic session, every student has to give an undertaking pledging non-participation in any form of ragging. This should be adhered to strictly. The Committee is notified annually through the website and the prospectus. Contact details of the members of the committee are displayed in the college campus

too. All complaints pertaining to ragging are taken up for redressal immediately. “Ragging” means any act, conduct or practice by which dominant power of senior students, former students or outsiders, is brought to bear on students freshly enrolled or students who are in any way considered junior by other students and includes individual or collective acts or practices which-

- i) involve physical or psychological assault or threat or use of force or wrongful confinement or restraint; or
- ii) violate the status, dignity and honour of such students; or
- iii) expose students to ridicule and contempt and affect their self-esteem; or
- iv) entail verbal abuse and aggression, indecent gestures and obscene behaviour.

Whenever any student or, as the case may be, the parents or guardian or a teacher of an educational institution or an Officer-in-Charge makes a complaint, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice to the foregoing provisions, within twenty four hours of the receipt of the complaint, enquire into it and, if, prima facie, it is found true, suspend the student found guilty. Any student convicted of an offence shall be expelled from the educational institution. A student expelled on account of ragging shall not be admitted in any other educational institution for a period of three years from the date of order of such expulsion. Where, on enquiry by the head of the educational institution, it is proved that prima facie there is no substance in the complaint received under sub-section (1), he shall intimate the fact, in writing, to the complainant.

Career Guidance and Job Placement Cell

It is formed to help the students by providing information regarding selection of career and job placement through various Government and Private Agencies and to arrange lectures by the experts for selection of better and more suitable career.

College Students Central Association (CSCA)

As per rules laid down by the HP University, student's central association is formed every year in the beginning of the session to promote disciplined and harmonious life in the college. The members of this body are either elected or selected on merit basis as per norms laid down & notified by the HP University. There is also a provision for academically brilliant students or others to enter this august body by nomination, as per norms laid down in CSCA constitution.

College Magazine

The college publishes "Taptdhara" annually which provides a forum to the students with a flair for writing to express their thoughts and perceptions.

EXTRA & CO-CURRICULAR ACTIVITIES

Cultural and Academic Societies

The college runs various clubs and subject societies viz **Eco Club, English Literary Society, Sahitya Parishad, Science Association, Commerce Society, Red Ribbon Club** which undertake different academic and cultural activities for the all-round and harmonious development of students. The activities of these societies are duly notified on the notice board of the college by the teacher incharge for the information and participation of the students.

National Service Scheme (NSS) & National Cadet Corps (NCC)

NSS & NCC inculcates the spirit of voluntary work among the students and teachers through sustained community interaction. It brings academic institution closer to the society. The motto of NSS is "Not me but you". NSS teaches students to become socially aware and play a constructive role in society. Students are encouraged to join the NSS for the all-round development of their personality and to inculcate in them the spirit of serving the nation.

Rovers & Rangers

A unit of Rovers & Rangers exists in the college in which 24 boys (as r overs) and 24 girls (as rangers) are enrolled. This unit helps in inculcating good citizenship qualities and a spirit of social service among students.

Sports

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition. The College also has a good Gymnasium for sports persons.

HP University Youth Festival Events

- Group 1: Creativity:** Debate, Elocution, Declamation, Spot, Painting, Collage and Poster Making, Clay Modeling, Cartooning, Rangoli
- Group 2: Music:** Classical, Vocal & instrumental (solo), light vocal (Indian/Western) Group song (Indian/Western)
- Group 3: Dance:** Folk/ classical dances (solo and group)
- Group 4: Theatre:** One act play & skit; mime

Old Students Association (OSA)

The ex-students of the college have a sense of belonging to the institution and they nurse a desire to contribute constructively for the growth of their alma mater. The college has formed an Old Students Association (OSA) which holds a get-together/reunion once a year.

OTHER ACTIVITIES IN THE COLLEGE

1. Mentor/Mentee Programme

The college provides for a mentorship programme to ensure that students have a guardian-mentor in college. Each student will have a teacher-mentor in the college. Students will be required to attend a mentor-mentee session every last Saturday of the month (or as notified in the time table). The mentees will get their cards signed by the mentors in each session. Students will be penalized / fined for the sessions they miss.

2. Cultural and Academic Societies

Each student is to be a member of at least two clubs/societies; one academic club and at least one extra-curricular club. Students' library cards will have provision for signatures of teacher-in-charges of these clubs on registration in the club. Every student must ensure presence in the functions of these clubs and societies, failing which they will be fined.

The institution has various clubs & societies:

- | | | |
|----|-----------------------------|---------------------------|
| a) | Sahitya Parishad | (Dr. Praveen Sharma) |
| b) | Nature/Eco Club | (Prof. Monika Manta) |
| c) | Young Speakers' Association | (Dr. Damodar Gautam) |
| d) | Theatre Club | (Prof. Rashmi Thakur) |
| e) | Sports Club | (Prof. Kavita Saini) |
| f) | HelpAge (Social Outreach) | (Dr. Manmohan Thakur) |
| g) | Red Cross Society | (Prof. Subhash Thakur) |
| h) | Photography Club | (Prof. Dharmender Singh) |
| i) | Art Club | (Prof. Sushmita Thakur) |
| b) | Book Club | (Prof. Dalim Kumar) |
| k) | Adventure Club | (Prof. Manish Pal) |
| l) | Music Club | (Prof. Anil Kumar) |

Apart from the above, every subject has its own subject society.

College support

8. Parent- Teachers Association (PTA)

A Parent- Teachers Association is formed in every session in the college with the avowed objective of promoting participation of parents in the development activities of the college. Their presence and valuable suggestions are eagerly solicited by the college staff in P.T.A. meetings. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians.
- (ii) Colleges Teachers.
- (iii) The Principal of the college as the patron.
- (iv) Every student contributes Rs. 600/- per annum toward P.T.A.

PTA also provides fee waiver and funds to students from BPL category for the purchase of books.

9. College Students Central Association (CSCA)

As per rules laid down by the HP University, student's central association is formed every year in the beginning of the session to promote disciplined and harmonious life in the college. The members of this body are either elected or selected on merit basis as per norms laid down & notified by the HP University. There is also a provision for academically brilliant students or others to enter this august body by nomination, as per norms laid down in CSCA constitution.

OUR POLICY FOR MAINTAINING A GREEN CAMPUS

Atal Bihari Vajpayee Government College Sunni recognizes the importance of protecting the environment and promoting sustainable practices. In line with this, the college is committed to implementing policies and practices that contribute to a healthy environment and a green campus.

It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.

TENTATIVE ACTIVITY SCHEDULE FOR THE SESSION 2025-26

INDUCTION PROGRAMME FOR BA/B.Sc./ B.Com/ BCA	Within One week of Commencement of Classes Last Week of August (2025)
NATIONAL SPORTS DAY	August 29, 2025
TEACHER'S DAY CELEBRATION	September 5, 2025
HINDI DIWAS CELEBRATIONS	September 14, 2025
PTA GENERAL HOUSE	Second Week of September, 2025
NSS DAY CELEBRATION	September 24, 2025
OSA MEETING	Last Week of September, 2025
CSCA FORMATION	Date to be notified by HPU

CSCA OATH CEREMONY	After CSCA formation
MID TERM TEST	First week of November, 2025
CONSTITUTION DAY	November 26, 2025
CSCA CULTURAL FUNCTION	First week of December, 2025
AIDS DAY/ BLOOD DONATION CAMP	December 1, 2025
REMEDIAL CLASSES	First week of December, 2025
DRUG FREE AWARENESS CAMPAIGN	Second week of December, 2025
DEPARTMENTAL PROJECT/ SEMINARS	Third week of December, 2025
7 DAY NSS CAMP	
ANNUAL ATHLETIC MEET	Second week of February, 2026
NATIONAL SCIENCE DAY	February 28, 2026
ANNUAL PRIZE DISTRIBUTION FUNCTION	First week of March, 2026
COACHING CLASSES FOR PG CLASSES	First week of March, 2026
INTERNATIONAL WOMEN'S DAY CELEBRATION	March 8, 2026
ANNUAL EXAMS (PRACTICAL & THEORY)	To be notified by HPU

ACADEMIC BANK OF CREDITS (ABC)

What Is The Academic Bank Of Credits (ABC)?

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be “multiple exits” & “multiple entries” points during the higher education tenure & credits will be transferred through the ABC seamlessly.

ABC can be considered as an authentic reference to check the credit record of any student at any given point in time. Thus, the concept of ABC is fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students “skillful professionals” and help their overall growth.

In a crux, the Academic Bank of Credits will be a game-changer in transforming Indian education to a great extent.

1: Functions of Academic Bank of Credit (ABC)

- The Academic Bank will be accountable for opening, closing, and validating the academic accounts of students.
- It will carry out tasks such as credit accumulation, credit verification, credit transfer/redemption of students.
- The courses include online and distance mode courses offered by the government and institutes.
- The validity of these academic credits earned by students will be up to seven years and students can redeem these credits.
- The credits can be redeemed and students can seek admission directly in the second year at any university.
- The validity will be up to seven years, hence, students will have to rejoin within seven years.

2: Credits Information as Per Courses

As per the courses, a credit structure will be created by the Government.

When a student pursues any course and clears exams, credits will be automatically awarded to them. Institutions need to fill out the details and upload the deposits in the students' Academic Credit Bank's account on the digital portal.

3: Evaluation & Verification of Credits

Any kind of credit evaluation & verification will be carried out by the Academic Credit Bank at regular intervals.

If students want to transfer the credits, they need to approach the ABC for further process. It will help in regulating the processes with ultimate authenticity.

4: Types of Courses

Online & offline – both types of courses are included in the scheme. Some of the important ones include National Schemes such as–

- **NPTEL**
- **SWAYAM**
- **V-LAB**

Thus, the ABC will cover almost all types of courses including distance learning courses to help students of every possible stream.

5: Credits' Validity

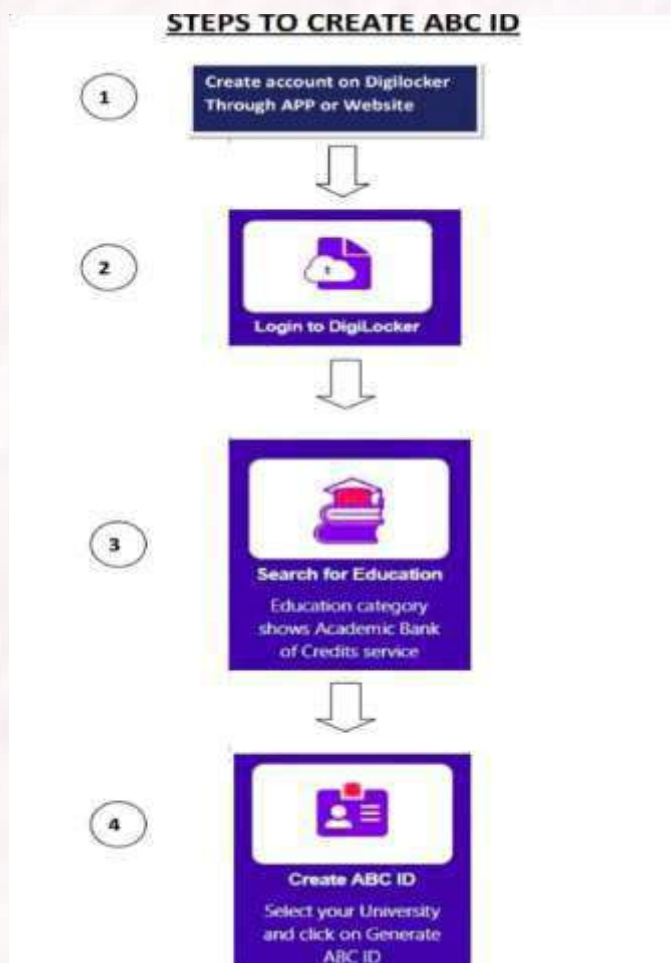
The credits earned by students will be valid for seven years.

However, the validity of credits is subject to change depending on the type of courses or disciplines. In such instances, ABC will provide the details of the exceptions to students.

Even if a student takes a break or is not able to continue their education, they may redeem the earned credits in the future within the time limit of seven years.

In accordance with NEP-2020, it is mandatory for all the students to generate their unique Academic Bank of Credit (ABC) ID before the next academic session. This can be done easily by following the steps given below:

1. Create an account on Digilocker through Digilocker app or website
https://accounts.digilocker.gov.in/signup/smart_v2/4595884c0973da4e6cd57c42d3c3a42e-enn
Using your Aadhaar number and mobile no. linked with Aadhaar (In case the mobile number linked with Aadhaar is not active, then please update your mobile number by visiting Aadhaar update center viz. Post Office or authorized banks/CSC)
 2. Then visit <https://www.abc.gov.in/> Click on My Account > Student
 3. Sign in using digilocker account Id (linked mobile number) and password/pin
 4. Select University>Himachal Pradesh University
 5. Your ABC ID will be displayed on screen. Note it down and keep it safe. REMEMBER: ABC ID is unique and can be generated only once.
- Link of video (step by step procedure to generate ABC ID):
https://img1.digitallocker.gov.in/nad/assets/video/ABC_ID.mp4



CONDUCT AND DISCIPLINE

A student is defined as one who devotes his/her time in the pursuit of knowledge by engaging in fruitful studies. This is only possible if students help the college staff in surging up a conducive and healthy environment in the college. For maintaining discipline in the college campus, the Principal can impose fine, suspension or expulsion of any student who is found indulging in such misconduct as listed below.

- i) **Ragging is banned in the institution and any act of ragging in the campus will be severely dealt with. Ragging implies harassment/physical or mental torture to another student by a student or a group of students. Any student found associating in such notorious activities will be guilty of gross misconduct and can cause his/her expulsion from the college. Further, legal proceedings under criminal law shall be initiated and any person who is proved to be indulged in ragging shall on conviction be punished with imprisonment for a term which may extend to three years or with fine which may extend to fifty thousand rupees or with both.**
- ii) Anybody found guilty of writing obscenities/dirty words on black boards, walls or furniture.
- iii) Aimlessly loitering in the corridors, raising noise there or attempting to disturb classes.
- iv) Smoking or taking drugs/alcohol/chewing paan/chewing gum/gutka & spitting inside the college building. [A fine of Rs 200/- (minimum) will be imposed for the offence.]
- v) Use of Mobile Phones inside the college building is strictly prohibited as per H.P. Govt. Notification. [A fine of Rs 500/- minimum will be charged from the guilty student.]
- vi) To pluck flowers or damage plants [a fine of Rs 150/- (minimum)]
- vii) Any attempt to damage the furniture, window panes or other property in the campus. (Damage or loss will be charged from the defaulter).
- viii) To fiddle with the electric installations.
- ix) To indulge in any rash/unbecoming behavior.
- x) To use unfair means in the examinations.
- xi) To bring outsiders to the college is strictly prohibited and attracts heavy fines, rustication and even expulsion.
- xii) To paste notice, hand bills, pamphlets on notice boards without the prior permission of the Principal. Writing slogans and pasting handbills, pamphlets or notices on the walls of the college campus (including boundary walls) is strictly prohibited and may attract heavy fine, rustication or expulsion.
- xiii) Students creating disturbance in corridors by shouting, exploding crackers or kicking doors of the lecture room etc. will be fined amounting to rupees 500/- . A strict disciplinary action will be taken against the defaulters.
- xiv) **Mobile usage in class rooms will attract -a fine of Rs. 500/-**
- b) **Every student should carry his/her identity card which is issued to the students after admission. It should be shown/ produced on demand.**
- c) Students who participate in sports or other extracurricular activities/educational tours must produce written permission from their parents/guardians.
- d) Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.
- e) Whenever the parents/ guardians are requested to meet the Principal in connection with some problems regarding their wards, they should immediately come to the college.

STUDENTS CHARTER

Student charter is a document /an instrument that defines and confers rights, responsibilities and privileges of students in the College/University with the aim of achieving excellence in pursuit of education and learning through quality assurance. The students have to be aware of their rights and responsibilities and this will help the College to impart quality education to the learners in a better way. In order to fulfill the creative and professional potential of students they need to know what to expect from college - and what the college expects from them. The quality of the services that we believe the students are entitled to be balanced with responsibilities placed on them. The Student Charter is jointly developed by the members of advisory council of the college, members of IQAC and PTA, students, and the CSCA. The Charter will be reviewed and updated each year.

ROLE OF THE COLLEGE

ABV Govt. Degree College Sunni shall:

- Value social justice, equality and ethical practices
- Make its students aware of goals of the college, study programs, delivery means and assessment objectives at the time of admission, student induction and counseling for various programs.
- Follow student focused/centric approach towards learning and provision of efficient and timely student services.
- Ensure intellectual independence, freedom of enquiry and spirit of scientific temper.

RESPONSIBILITIES OF STUDENTS TOWARDS COLLEGE

Students shall:

- Understand, appreciate and follow the College's Motto.
- Make optimum use of the learning resources available in the College.
- Actively participate in academically enriching programs such as seminars, workshops etc.
- Follow moral and constitutional values as enshrined in our multidimensional culture and Constitution of India.
- Respect and celebrate the diversity of ideas, multiculturalism and inclusiveness without any preconceived notions of caste, creed and religion.
- Abide by the decisions of the College/University as decided by the various statutory bodies of the College/University or the executive authorities from time to time.
- Always strive for Excellence.
- Students' Union or CSCA will work with staff and students of the College to promote and implement the principles of this Charter.

TEACHING STAFF



Prof. Anjali Chauhan
Principal



Dr. Dharmender Mehta
Commerce



Prof. Sunil Acharya
History



Dr. Praveen Kumar
Sanskrit



Dr. Damodar Gautam
Sociology



Prof. Suchitra Sharma
Pol. Science



Dr. Sapna Dogra
English



Prof. Dalim Kumar
Hindi



Dr. Ashwani Kumar
Commerce



Prof. Monika Manta
Geography



Prof. Kavita Saini
Physical Education



Prof. Anil Kumar
Music



Prof. Subhash Thakur
Chemistry



Prof. Rashmi Thakur
Music



Dr. Manmohan Thakur
Chemistry



Prof. Rameshwari
English



Prof. Manish Pal
Maths



Prof. Sushmita Thakur
Economics



Prof. Chuni Lal
Physics



Dr. Jyoti Sharma
Botany



Prof. Dharamender Singh
Zoology

NON-TEACHING STAFF



Mrs. Kusum Lata
Librarian



Mr. Vinod Kumar
Supdt. G-I



Mr. Laiq Ram
Asstt. Librarian



Mr. Dharam Prakash
Sr. Asstt.



Mr. Ghanshyam
JOA (IT)



Mr. Rakesh Kumar
Sr. Lect. Asstt.



Mr. KD Verma
Jr. Lect. Asstt.



Mr. Padam Singh
Lab Attendent



Mr. Bhoop Ram
Lab Attendent



Mr. Umesh Kumar
JOA (IT)



Mrs. Mangla Devi
Lab Attendent



Mr. Mahender Kumar
Peon



Mrs. Shanta
Peon



Mrs. Meena Kumari
Peon



Mr. Ali Mohammad
Lab Attendent



Mr. Sonu
Peon



Mrs. Babli
Sweeper

IMPOR TANT INSTRUCTIONS

While in the college campus, every student must keep his /her Identity Card. Without Identity Card, no one is allowed to enter the college campus.

ATTENDANCE

The students are advised to be regular in their classes. As required by HP University Ordinance;

6.2.a candidate should have to put in 75% attendance (in both Theory & Practical classes) in order to be eligible to appear in the University Examinations.

DISCIPLINE

The students are advised to maintain discipline in the college campus. Any act that is tantamount to indiscipline is punishable.

*The indiscipline incorporates teasing , using foul language, speaking loudly, causing disturbance in any form. Scribbling/writing anything on the black-board/ furnitur e or walls; removing or breaking furnitur e /window panes; removing notices, plucking flowers, spreading litter, using mobile phones in and around the campus, fiddling with electric and water fittings etc. are also a part of indiscipline.

* N o student, who is guilty of misconduct in any way, shall be eligible, for prize/scholarship/feeconcession/membership of the CSCA, sports council or other important bodies in the college.

CLEANLINESS

The students are advised to co-operate with the college authorities in keeping the campus clean.

RAGGING IS A CRIMINAL OFFENCE

Students are warned against ragging, which is a criminal offence punishable under law.

RAGGING - A PUNISHABLE OFFENCE

The college cautions the students studying and seeking admission in it that Ragging is a criminal offence. It is entirely banned in all its forms- physical, verbal and emotional. It also includes mental torture inflicted by any individual or group through words or conduct. Anyone who creates an apprehension in the minds of the students that they cannot pursue their studies without any mental disturbance would be considered aiding and abetting ragging. This is informed for the conscious notice of the students, parents and guardians that our institution abides by the latest judgement given by the Learned Supreme Court of India regarding this offence. The guilty students would be punished with any one or a combination penalties listed below:

- Debarring from any test and from representing in any meet. Rustication from the institution which means the loss of one academic year i.e. the students concerned shall not be allowed to appear in any university examination during the academic year in which he/she is rusticated.
- Cancellation of admission and expulsion with subsequent bar on ever seeking admission at the institution.
- Fine up to Rs. 2.5 Lakh (Rupees two lakhs and fifty thousand only). Suspension from classes and other academic privileges: withholding, debarring scholarship or fellowship.
- Our institution keenly yearns for the strict compliance of students and parents. This Punishable offence is strictly prohibited within or outside the college campus. Any student who directly or indirectly commits, participates, aids, abets or instigates ragging shall be considered guilty of indulging in ragging and will be punished in accordance with the abovementioned charter of punishment.

The college has constituted an anti-ragging committee to prevent any occurrence of ragging in its campus. The students are directed to approach the following members of the committee just in case of ragging as described in the first paragraph.

Principal	Prof. Anjali Chauhan	Mob.: 98163-78785
Convener	Prof. Sunil Acharya	Mob.: 94183 -40604
Member	All Teaching Staff	

The student can also report to any of the following, if he/she falls victim to ragging:

Vice Chancellor	HP University, Shimla, 0177-283363 (Off.)	0177-280252 (Res.)
Registrar	HP University, Shimla, 0177-2830912 (Off.)	0177-2653228 (Res.)
Principal	Govt. College Sunni, 0177-2786567 (Off.)	0177-2786566 (Off.)
Superintendent	Govt. College Sunni, 0177-2786567 (Off.)	0177-2786566 (Off.)



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